

# Hairstylist / Manicurist Worksheet

**Client Name:** \_\_\_\_\_

**Tax Year:** \_\_\_\_\_

### Income

Business Income:	
Other Income:	
<b>Total:</b>	

### Miscellaneous

Business Cards / Stationary	
Public Relations / Photos	
Refreshments for Customers	
Client Gifts	
Office Supplies	
Postage	
Rent	
Assistant Fees	
Shampoo Person Expenses	
Laundry	
Other:	
Other:	
<b>Total:</b>	

### Professional

Dues & Professional Fees	
Liability Insurance	
Legal & Professional	
Licenses	
Business Tax	
Memberships	
Publications	
Trade Shows	
Seminars	
Other:	
Other:	
<b>Total:</b>	

### Telephone

Long Distance	
Faxes	
Internet access	
Cellular	
2nd Line	
Beeper / Pager	
Answering Service	
Other:	
Other:	
<b>Total:</b>	

### Equipment

Hairdryers, Drills, Etc.	
Hair Products	
Nail Products	
Misc. Supplies	
Camera	
Computer / Printer	
Filing Cabinet	
Cellular Phone	
Telephone	
Pager	
Equipment Rentals	
Equipment Repairs	
Other:	
Other:	
<b>Total:</b>	

### Vehicle Expenses

***See Auto Worksheet Form on [www.jbtax.com](http://www.jbtax.com)***

**Other Notes:**

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Use this worksheet to summarize and organize your tax deductible business expenses. In order to deduct expenses in your trade or business, you must show that the expenses are "ordinary and necessary". Please see the attachment to this worksheet for further details on the deductions.